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1. Structure of the Ministry of Foreign Affairs of East Germany:

a. Office of the Minister:

Bolz, Lothar	Minister
Berner, Helene	Personal Referentin of the Minister

b. Office of the Secretary of State

Handke, Georg	Secretary of State
Busse, Herbert	Personal Referent of the Secretary

c. Main Department I

Political department; each country has its own sub-department with access to individual ambassadors

d. Main Department II

Responsible for matters of trade and commerce

e. Main Department III

Responsible mainly for cultural matters

f. Consular Department

Grossmann (fmu)	Chief of the department
Sikatski, Gerda	Secretary to the Chief
Holz, Max	Referent
Meier (fmu)	Referent
Janczyk, Frau (fmu)	Referentin

g. Protocol Department

von Thun, Ferdinand	Chief of Protocol and Chief of the Department
Woczny (fmu)	Referent
Hanisch, Helene	Secretary to the Chief
Mueller, Fri. (fmu)	Secretary

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h. Press Department

Meissner, Wilhelm	Chief of the Department
Leuschner, Gunther	Chief Referent
Reich, Johanna	Referentin
Fiebach, Hildegard	Typist
Herzberg, Frau (fmu)	Typist

i. Training Department

Berner, Helene	Chief of the Department
Wild, Alwin	Deputy Chief of the Department
Nitschke, Frl. (fmu)	Secretary

j. Department A

Generally spoken of as the Wireless Department (Funkerabteilung) because it handles the wireless messages. Kept very secret, the department is not accessible to the other members of the ministry.

Schirz (fmu)	Worker
Ribbschlaeger (fmu)	Worker
Ribbschlaeger, Frau (fmu)	Worker

k. Department B

Handles transportation for individual missions

Reiche, Kaethe	Chief of the Department
Leuschner, Else, nee Lewinsohn	Referentin

l. Classified Documents Department and Mail Room

Pfeiffer, Charlotte	Chief of the Department
Klee, Fritz	Referent
Eggert, Frau (fmu)	Handles the Mail Room

m. Cadre Department

Rathmann, Emil	Chief of the Department
Zoumer, Else	Sachbearbeiterin
Gastmann, Frl. (fmu)	Sachbearbeiterin
Diener, Frl. (fmu)	Sachbearbeiterin
Hase, Frl. Ruth	Typist
Reimann, Frl. (fmu)	Sachbearbeiterin
Blenkle, Rita	Sachbearbeiterin

n. Department of General Administration (now raised to a Hauptreferat)

Liersch, Heinrich	Chief Referent
Pankalla, Max	Referent for supply
Kucken, Fritz	House steward
Noak, Erwin	Chief of the motor pool
Wolff, Willi	Chauffeur
Tscheskow, Horst	Chauffeur
Muenchow (fmu)	Chauffeur to the Minister
Grall (fmu)	Chauffeur
Haase (fmu)	Chauffeur
Bischatke, Hans	Chauffeur
Pohl (fmu)	Chauffeur
Tanz (fmu)	Chauffeur

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Simke (fmu)	Chauffeur
Galdow (fmu)	Chauffeur
Scheibke (fmu)	Chauffeur
Seifert (fmu)	Chauffeur
Buehnerfuerst, Frau	Responsible for the cleaning women
Poehme, Frau (fmu)	Cleaning woman
Daum, Frau (fmu)	Cleaning woman
Dahn, Frau (fmu)	Cleaning woman

o. Finance Department

Wertsch, Fritz	Chief of the Department
Hulin, Clemens	Deputy Chief
Lerner (fmu)	Referent
Zilke, Albert (?)	Hauptsachbearbeiter
Wolter, Elisabeth	Sachbearbeiterin
Wilcke, Irma	Sachbearbeiterin
Sydow, Frau (fmu)	Sachbearbeiterin
Jahns, Helga	Typist
Hahne, Erich	Sachbearbeiter for investments
Frankiewicz, Regina	Sachbearbeiterin for investments
Dietrich, Anneliese	Chief Sachbearbeiter for investments

p. Bureau for Visiting Diplomats (BBD)

Igowski (fmu)	Chief of the Bureau
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1) Referat for Embassy Buildings

Karg, Walter	Chief of Referat
Gruenscheid, Ernst	Sachbearbeiter
Bechtel, Gottlieb	Sachbearbeiter
Sarne, Frl. (fmu)	Secretary

2) Referat for the Creation of Missions

Schmidt, Elsa	Chief of the Referat
Werner, Frau (fmu)	Sachbearbeiterin
Kniebel, Harry	Sachbearbeiter
Haberer, Margot	Typist
Abitz, Albert	Sachbearbeiter for Transportation

q. Betriebsgewerkschaftsleitung

Born, Mrs. Charlotte	
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r. Secretariat of the BPO of the SED

Prenzel, Walter	Secretary
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